



D. Equal Opportunities Monitoring Form

This form should be emailed separately along with your application for employment.

VSO aims to be an Equal Opportunities employer. In order to monitor the effectiveness of our equal opportunities policy and procedures, all applicants are asked to complete the following questions. Human Resources staff will remove this form before your application is sent for short listing and will be kept strictly confidential. This information will not be reproduced in any way that enables individuals to be identified. It is important that you complete this form and return it with your application.

Your full name:	
Post applied for:	
How did you hear about this vacancy?	
Gender (male/female):	
Nationality:	
Age range (highlight the right range):	20 - 30, 31 - 40, 41 - 50, 51 - 60, 61 - 70

Ethnicity (chose by highlighting one of the options below):

White English Other British Irish Any other White background (please type in)	Asian or Asian British Indian Pakistani Bangladeshi Any other Asian background (please type in)	Mixed White and Black Caribbean White and Black African White and Asian Any other Mixed background (please type in)
Black or Black British Caribbean African Any other Black background (please type in)	Chinese	Other ethnic group (please type in)

Disability

VSO has been awarded The Disability Symbol. Applicants who declare they have a disability (as defined under the Disability Discrimination Act 1995) and who meet the essential criteria for the post will be offered an interview. The Human Resources Department will advise the chair of the Selection panel of the candidate's disability.

The Disability Discrimination Act definition of disability: Someone who has a physical or mental impairment, that has a substantial and long term adverse effect on his or her ability to carry out normal day-to-day activities (at work on a regular basis).

I have a disability (yes/no):	
Please disclose the nature of your disability below (at your discretion):	
Please detail below what adjustments we need to make for you, if you are short listed to attend an interview:	

Data Protection Act:

VSO will process and store all data in compliance with the Data Protection Act 1998 and VSO's Data Protection Policy. Please tick the box below to give your consent that the information you have given on this form, may be processed and stored in this way.

I consent to the information I have given being stored and processed as described above.

Name:		Date:	
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